# **Create a Dataset from CSV File**

This article describes how to create a Dataset from a CSV file uploaded from the PC.

#### 1. Open the Dataset Editor

Access +New > Dataset > CSV Dataset



### 2. Define the Settings

Open the Info tab

A Datasets / New Dataset (12)		₽ Search	<b>+</b> N	lew 🛅 Content	Admin	👤 Kate@metr
	O Da	ata Collection is disabled				
Info Data Advanced Views & Elements	Access History	🖹 🏭 🕇 Q	Com Simple Editor	🖺 Save 🚺 💼 Ena	able & View	Build Report
	Include Dataset in next scheduled	migration				
1 Measured	Daily		~			
2 Collecting is	enabled of disabled					
3 Visible	🗹 in Search					
A Name	CSV Dataset					
Description	CSV Dataset					
•						
5 Category	Demo Category (Kate)		- + ¢			
Certified	◯ Yes   ⊙ No					
Tags						
	Start typing to find or create Tags, then pre	ess the Enter key to save.				

- 1. **Measured:** Select the measurement interval that applies to the level of aggregation that you want in your result set
- 2. **Collecting is**: New Datasets are always disabled by default to make sure that you can take time to configure them properly before enabling. This setting is duplicated at the top of the screen
- 3. Visible: Define whether the Dataset is visible in Search or not
- 4. Name: Give the Dataset a descriptive name
- 5. Category: Choose the Category where the Dataset is placed from the drop-down menu

## 3. Add the CSV File

Open the *Data* tab

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	a	Data Collection is disabled			
Info Data Advanced Views & Elements A	Access History	🖹 🏭 🕂 Q	🙆 🏛 Simple Editor 🗎 S	ave 🚺 📩 Enable & View	🖽 Build Report
Data Storage	Default MySQL dataset storage	0	•		
Data Source	CSV or Excel File		Ψ		
1	🝃 Save Changes And load dat	ta			
No data column	s. Enter and validate value i	elect the Dataset Dat	a's Day	×	
Snapshot Dataset? (keep history)	Yes ONO Save a full copy of Save time that do not have time	Day      2023-12-14      or cancel      hot values. This is useful when you v estamps in them natively.	vant to compare Datasets		
	Load From Fi	le		×	
	Delimiter				
	File				
	C:\\sales.csv	Browse 4			
	The CSV file containin	ng vour Dataset's data must:			
	Have Column Headers	in Row 1			
	Use unique labels for e	each column's Header			
	NOTE: The system trea of the contents of Row	ats the first row of the file as a hea 1 is performed.	ider and ignores any data there	in. No other validation	
	5 Load or <u>cancel</u>				

- 1. [Save Changes And load data] to open the Select the Dataset Data's Day pop-up screen
- 2. Day: Select the day for which the data will be collected from the calendar
- 3. [Select] to open the Load From File window
- 4. [Browse] and find the CSV file on the PC
- 5. **[Load]**

#### 4. Check the Loaded Table and Enable the Dataset

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	Data Collection is disabled			
Info Data Advanced Views & Elements Access History	🖹 🍰 🕇 Q 🖉 🗎 Simple I	Editor 🖹 Sav	ved 📫 Enable & V	iew 🛛 🎬 Build Report
Data Storage Default MySQL dataset storage		٥	1	
Data Source CSV or Excel File		•		
🕞 Load Data			1	
Dataset Columns				
Column Name Reference Name	Type Length	Displa	ay Mask	
username username	text 400			0
channel channel	text 400			٥
product category product_category	text 400			٥
Advanced: Manage Indexes				

Uploaded data table is shown in the **Dataset Columns** table.

**METRIC INSIGHTS** 

[Enable & View] to open the Dataset Viewer.